



CDS

LAKESHORE HEAD START

ANNUAL REPORT

Fiscal Year 2021-2022

*Financial overview, family and community engagement, and
student achievement data for program year
August 1, 2021 – July 31, 2022*

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**Annual Report - CDS
Lakeshore Head Start
March 2023
Letter from the President**

The 2021/2022 annual report gives the opportunity to look at the past year and celebrate the positive happenings within CDS Lakeshore Head Start organization. It is also important to acknowledge that the challenges of the pandemic continued to impact the students, families, and staff within this organization. This past year the CDS staff remained committed, even through these challenges, to the hard work that was required to ensure the students reached their educational and emotional goals. Through it all, the federally funded Head Start, Early Head Start, and childcare programs, served 382 children this past year.

COVID created some unique assessment obstacles this past year and although students were not able to be fully assessed, the data collected did indicate that most students showed growth in all areas within the 2021-2022 school year. The staff remained diligent in observing, documenting, and differentiating instruction to meet the educational and emotional needs of their students. To meet some of the learning gaps caused by COVID parents were provided online programs and activities to help support their child's educational journey.

Mental health and the social emotional well-being of our students continued to be priority. The agency is happy to report the Schoolwide Positive Behavior Interventions and Supports (SWPBIS) were used with fidelity and have reduced difficult behaviors in the classrooms and childcare settings. Along with (PBIS), the additional mental health staff hired in the year prior has positively impacted the organizations' ability to identify students in need of mental health support and assist their families through referrals and guidance.

Although staffing and enrollment continued to be unstable this past year, the administration team worked to find creative solutions to these concerns. The Board appreciates and acknowledges the extra effort involved in addressing these challenges. Together we continued to strive for what is best for the students and families we serve.

Lastly, on behalf of the CDS Board, I would like to thank everyone from our administration team, program directors, teachers, teacher assistants, coaches, advocates, floaters, food service, center assistants, and para pros. Because of you all, CDS Lakeshore Head Start continues to educate and love on our students and families in our community.

Sincerely,

A handwritten signature in black ink that reads "Bethany De Graaf". The signature is written in a cursive style.

Bethany De Graaf

President, CDS Lakeshore Head Start

Agency Overview



History

Child Development Services of Ottawa County, Inc. (CDS Lakeshore Head Start) was founded in 1966 by a group of church members in Holland who were concerned that families were without alternative resources for childcare. Through their efforts, Holland Day Care was established for 30 children.

The agency has since expanded to include federally funded Head Start and Early Head Start services along with private pay childcare services. CDS, now serving over 382 children in six locations throughout Ottawa County, is a single purpose, private, non-profit corporation with 501(c)(3) status. All classrooms are licensed through the State of Michigan.

The United Way, service groups, churches, and community-minded businesses in Ottawa and Allegan counties have played a crucial role in the founding, development, and support of the early childhood programs administered by CDS.

Our Vision

To be recognized as a premier educational agency providing young children and their families a head start toward a positive future.

Our Mission

In accordance with Head Start, a national program, CDS will promote school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social and other services to enrolled children and families.

Federal Review

During the week of January 11, 2021, the Administration for Children and Families sent a team to inspect the Head Start and Early Head Start operation of CDS. CDS Lakeshore Head Start's program was in compliance with all applicable Head Start Program Performance Standards, laws and regulations. There were no deficiencies, and no corrective action was required.

2021-2022 Revenue and Expenses

REVENUE AND SUPPORT

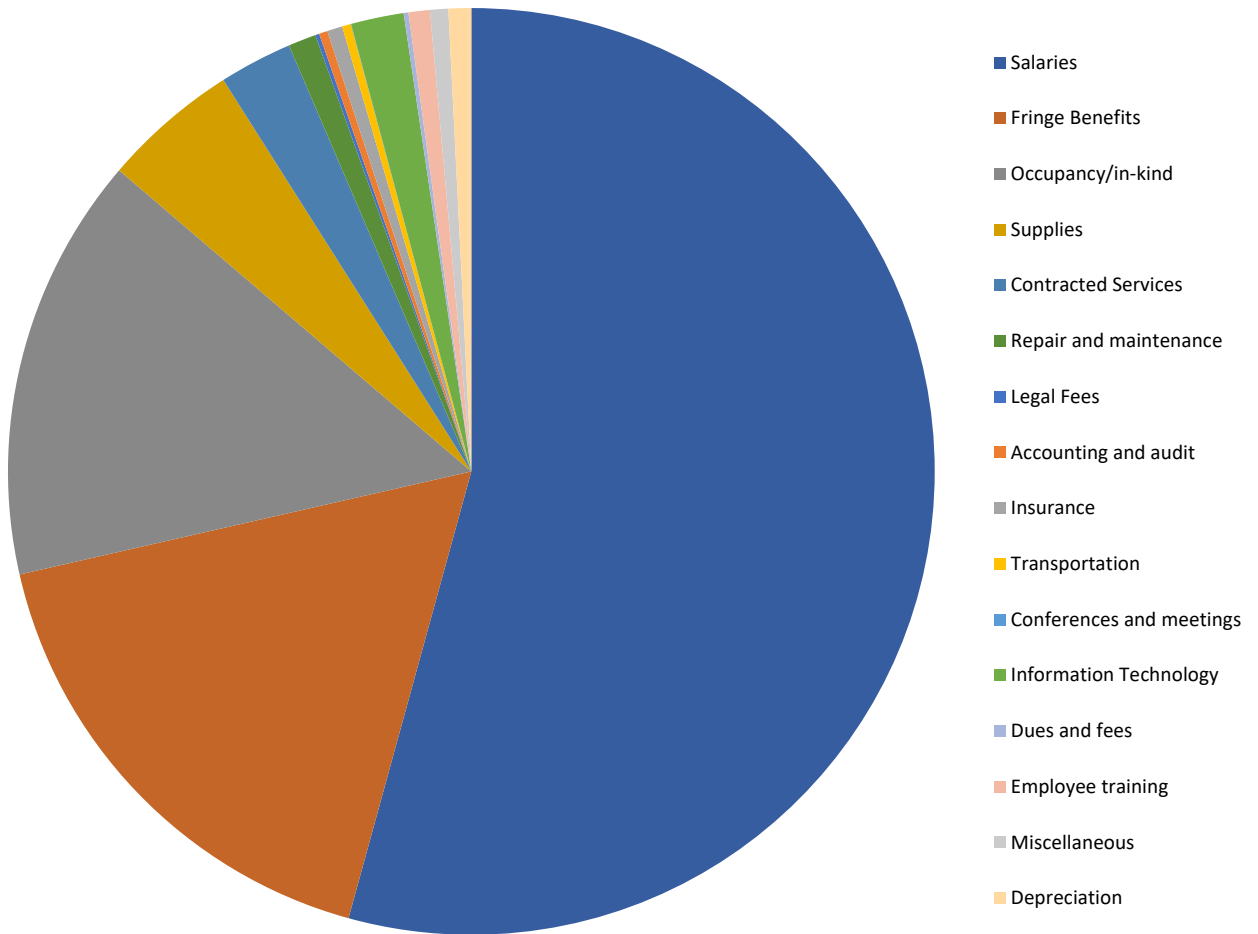
Grants and reimbursement contracts	\$ 4,500,328
In-kind contributions.....	\$ 736,435
Contributions.....	\$ -
Program fees.....	\$ 126,218
Gain (Loss) on Disposal Equipment.....	\$ (11,362)
Interest.....	\$ 49
Miscellaneous.....	<u>\$ 194,364</u>
Total revenue and support.....	\$ 5,546,032

EXPENSES

Program services	
Early childhood programs	\$ 5,103,274
Supporting services	
Management and general.....	\$ 698,332
Resource development.....	<u>\$ 55,521</u>
Total expenses	\$5,857,127

2021-2022 Expenses

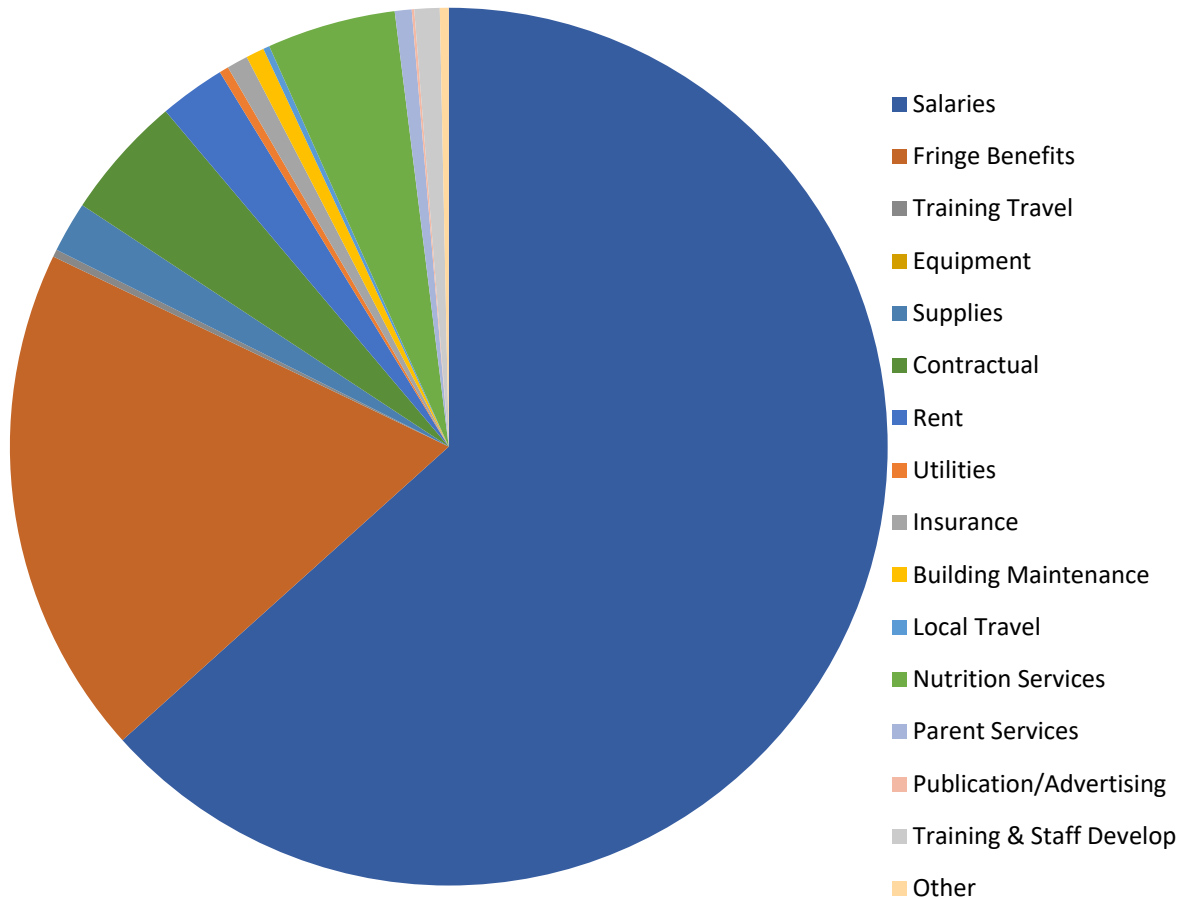
2021-2022 Expenses \$5,857,127



2022-2023 Proposed Budget

2022-23 Proposed Budget \$4,129,853

*Does not include In-Kind Expense



Education & Student Progress Data

Kindergarten and school readiness are at the forefront of what CDS Lakeshore Head Start strives to achieve. We begin this process immediately, when children enter our classroom doors. This starts for some children at 6 weeks old in our Early Head Start and childcare programs, prenatally in our home-based program and at three to four years old in our Head Start program. All our programs utilize Creative Curriculum, which encompasses ages from birth to third grade. Because of this, we can ensure each child is receiving a quality individualized education.



Throughout the year our teachers observe, document, individualize and differentiate to meet the needs of all children in our programs. Through pictures, portfolio artifacts, observations, screenings, and assessments, we are able to track children's successes and areas for improvement. Our teachers input this data into the online curriculum to see the level at which the children are functioning. Three times per year, comprehensive assessments (Checkpoints) are completed to show if children are below, meeting or exceeding expectations (*see graphs on pages 6-10*). We then use this data to plan activities that are effective and appropriate for the children we serve in order to continue improving the children's outcomes.

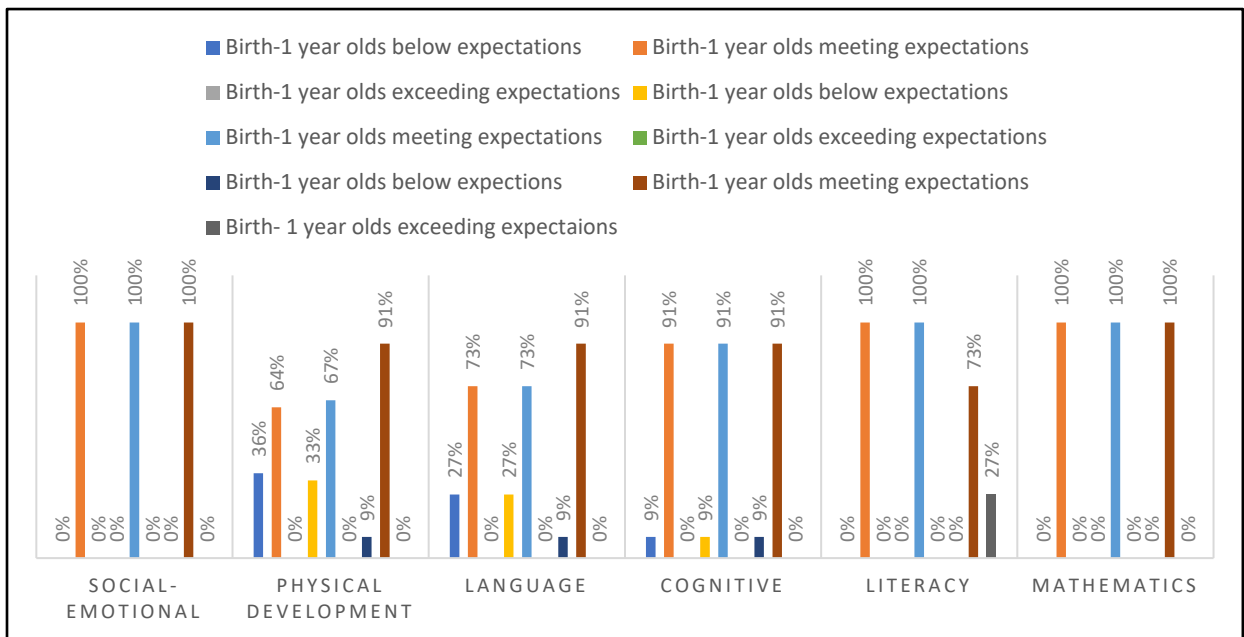
The data from the fall, winter, and spring show most children have growth in all areas within the 2021-2022 program year. However, due to COVID we were unable to fully assess children for the entire year. By referencing Michigan State Early Learning Standards and the Head Start Early Learning Outcomes Framework in conjunction with our curriculum and readiness goals, we are helping to ensure children are prepared for kindergarten. It is our goal to provide multiple opportunities for each child to become successful.

In addition, the partnerships we maintain with local school districts, as well as the Intermediate School District, allow our staff to be well-informed of the requirements of our children when they enter kindergarten in Ottawa County. Through professional development opportunities and individual trainings and coaching sessions, our teaching staff are constantly aware of any changes that may be occurring in the early childhood education field.

Education & Student Progress Data

Birth-1 year

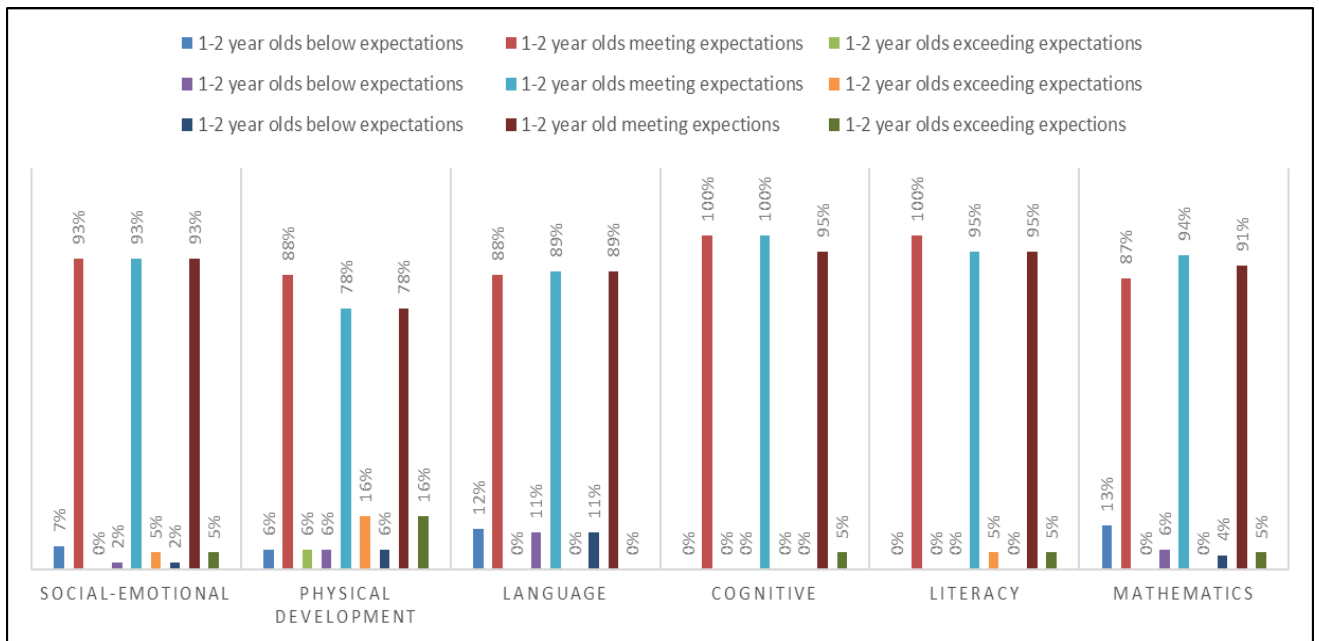
Fall, Winter and Spring Data Birth-1-year old's	Birth-1-year old's below expectations	Birth-1-year old's meeting in the Fall	Birth-1-year old's exceeding in the Fall	Birth-1-year old's below in the Winter	Birth-1-year old's meeting in the Winter	Birth-1-year old's exceeding in the Winter	Birth-1-year old's below in the Spring	Birth-1-year old's meeting in the Spring	Birth to 1 year old's exceeding Spring
Social-Emotional	0%	100%	0%	0%	100%	0%	0%	100%	0%
Physical Development	36%	64%	0%	0%	67%	0%	9%	91%	0%
Language	27%	73%	0%	0%	73%	0%	9%	91%	0%
Cognitive	9%	91%	0%	0%	91%	0%	9%	91%	0%
Literacy	0%	100%	0%	0%	100%	0%	0%	73%	27%
Mathematics	0%	100%	0%	0%	100%	0%	0%	100%	0%



Education & Student Progress Data

1-2 year-old's

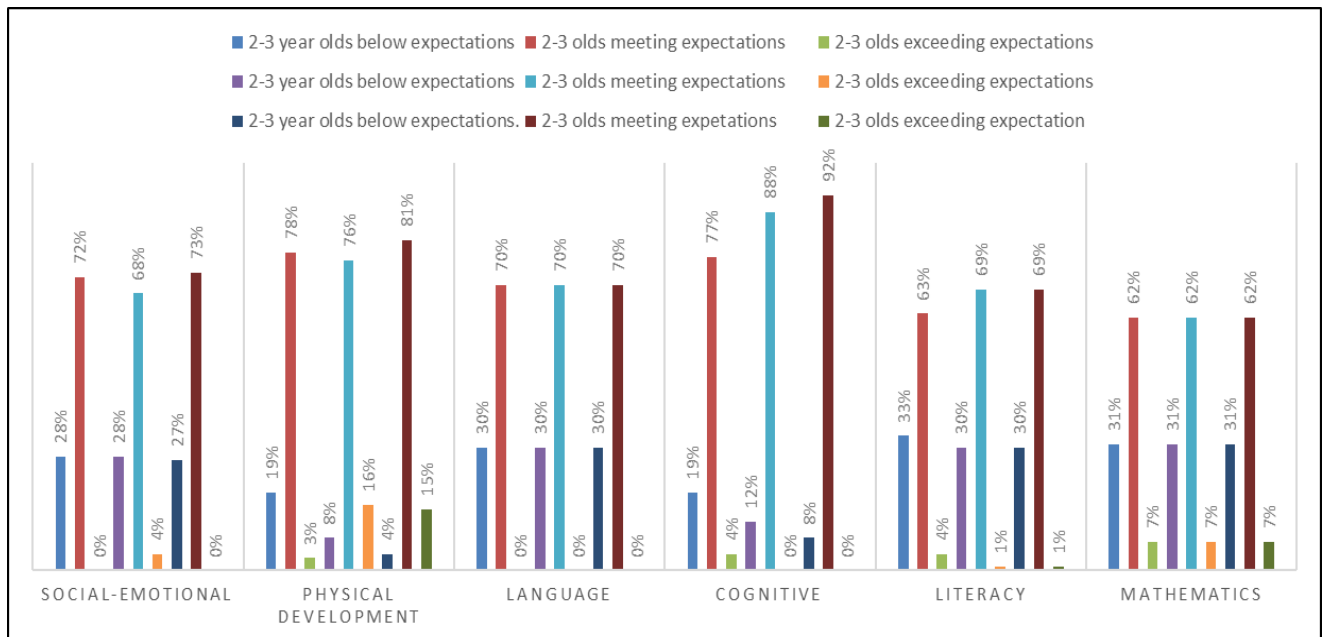
Fall, Winter and Spring Data 1-2-year-olds	1-2-year-olds below in the Fall	1-2-year-olds meeting in the Fall	1-2-year-olds exceeding in the Fall	1-2-year-olds below in the Winter	1-2-year-olds meeting in the Winter	1-2-year-olds exceeding in the Winter	1-2-year old's below in the Spring	1-2-year old's meeting in the Spring	1-2-year old's exceeding in Spring
Social-Emotional	7%	93%	0%	2%	93%	5%	2%	93%	5%
Physical Development	6%	88%	6%	6%	78%	16%	6%	78%	16%
Language	12%	88%	0%	11%	89%	0%	11%	89%	0%
Cognitive	0%	100%	0%	0%	100%	0%	0%	95%	5%
Literacy	0%	100%	0%	0%	95%	5%	0%	95%	5%
Mathematics	13%	87%	0%	6%	94%	0%	4%	91%	5%



Education & Student Progress Data

2-3-year old's

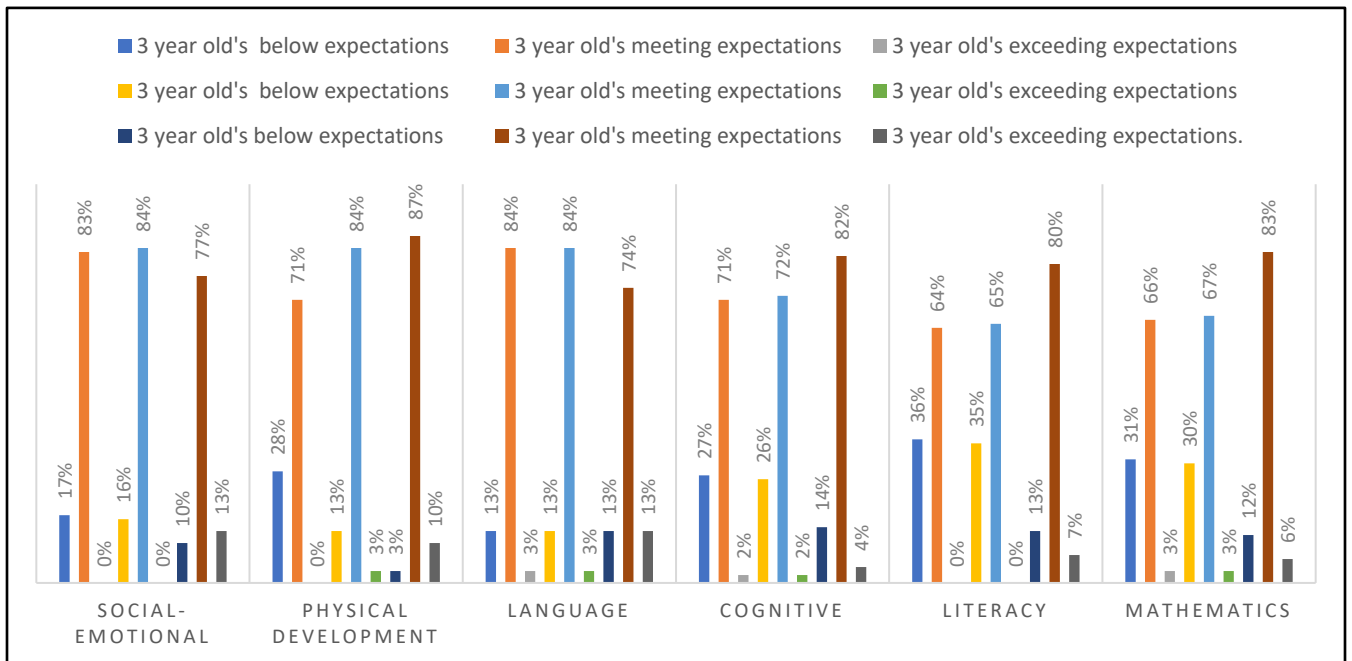
Fall, Winter and Spring Data 2-3-year-olds	2-3-year old's below in the Fall	2-3-year old's meeting in the Fall	2-3-year old's exceeding in the Fall	2-3-year old's below in the Winter	2-3-year old's meeting in the Winter	2-3-year old's exceeding in the Winter	2-3-year old's below in the Spring	2-3-year old's meeting in the Spring	2-3-year old's exceeding in Spring
Social-Emotional	28%	72%	0%	28%	68%	4%	27%	73%	0%
Physical Development	19%	78%	3%	8%	76%	16%	4%	81%	15%
Language	30%	70%	0%	30%	70%	0%	30%	70%	0%
Cognitive	19%	77%	4%	12%	88%	0%	8%	92%	0%
Literacy	33%	63%	4%	30%	69%	1%	30%	69%	1%
Mathematics	31%	62%	7%	31%	62%	7%	31%	62%	7%



Education & Student Progress Data

3-year old's

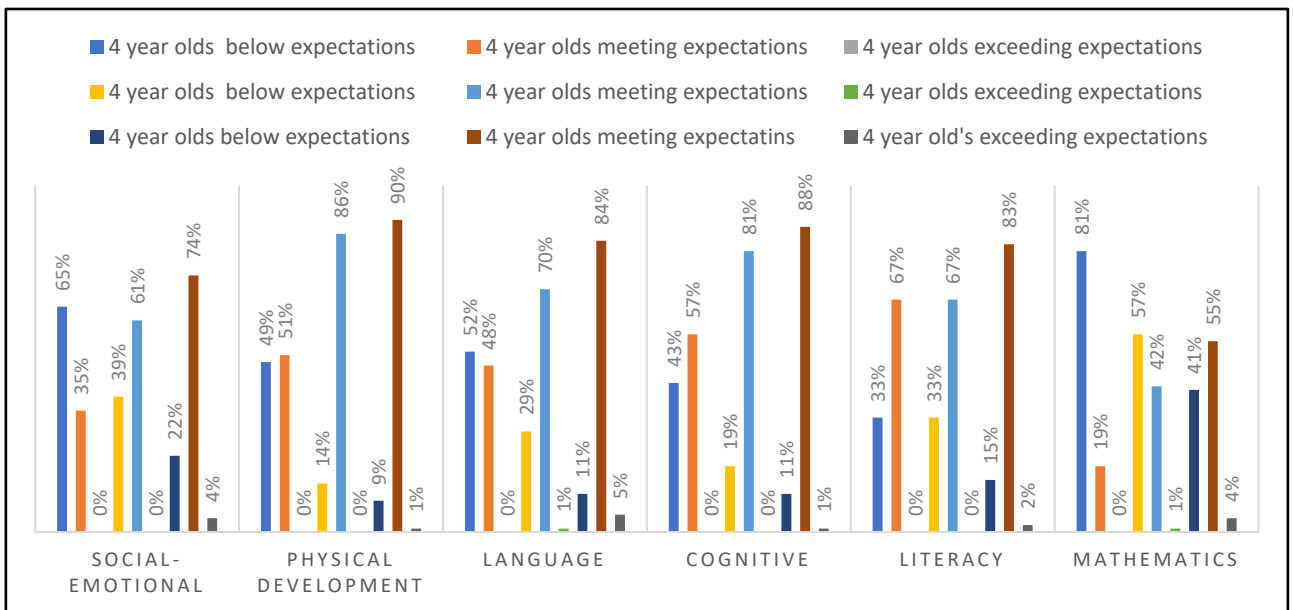
Fall, Winter and Spring Data 3-year-olds	3-year old's below in the Fall	3-year old's meeting in the Fall	3-year old's exceeding in the Fall	3-year old's below in the Winter	3-year old's meeting in the Winter	3-year old's exceeding in the Winter	3-year old's below in the Spring	3-year old's meeting in the Spring	3-year old's exceeding in Spring
Social-Emotional	17%	83%	0%	16%	84%	0%	10%	77%	13%
Physical Development	28%	71%	0%	13%	84%	3%	3%	87%	10%
Language	13%	84%	3%	13%	84%	3%	13%	74%	13%
Cognitive	27%	71%	2%	26%	72%	2%	14%	82%	4%
Literacy	36%	64%	0%	35%	65%	0%	13%	80%	7%
Mathematics	31%	66%	3%	30%	67%	3%	12%	83%	6%



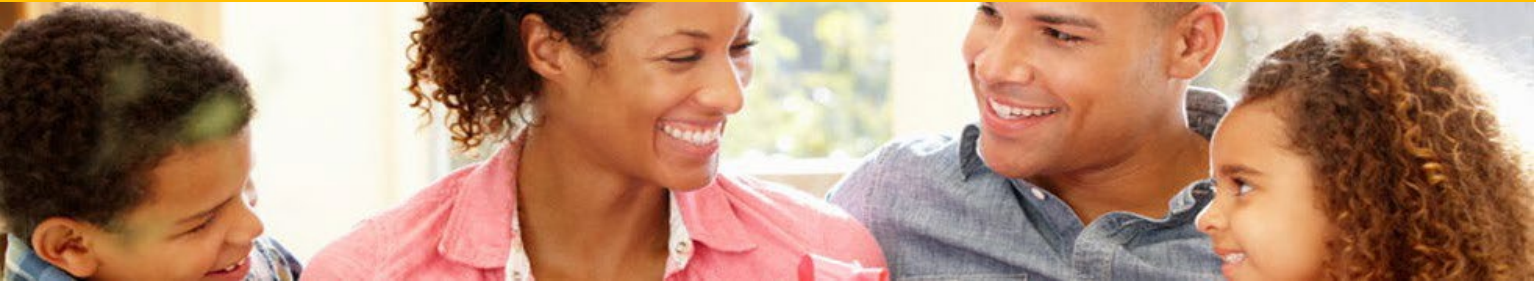
Education & Student Progress Data

4-year old's

Fall, Winter and Spring Data 4-year-olds	4-year old's below in the Fall	4-year old's meeting in the Fall	4-year old's exceeding in the Fall	4-year old's below in the Winter	4-year old's meeting in the Winter	4-year old's exceeding in the Winter	4-year old's below in the Spring	4-year old's meeting in the Spring	4-year old's exceeding in Spring
Social-Emotional	65%	35%	0%	39%	61%	0%	22%	74%	4%
Physical Development	49%	51%	0%	14%	86%	0%	9%	90%	1%
Language	52%	48%	0%	29%	70%	1%	11%	84%	5%
Cognitive	43%	57%	0%	19%	81%	0%	11%	88%	1%
Literacy	33%	67%	0%	33%	67%	0%	15%	83%	2%
Mathematics	81%	19%	0%	57%	42%	1%	41%	55%	4%



Enrollment



- The total number of families/children served during the 2021-2022 school year was 77 families representing 89 children in Early Head Start and 244 families representing 293 children in Head Start.
- Monthly enrollment was low due to COVID-19. An average of 10% of our slots were open at any given time during the school year.
- The percentage of children served according to the Federal Poverty Guidelines: 64% of students are equal to or below 100% of poverty, 23% are between 101-130% of poverty, 9% are over the 130% of poverty, 3% are foster children and 1% of children are homeless.
- Statistics for the year showed 42% of children served were 4 year-olds in Head Start and 66% were Hispanic. Early Head Start showed 53% of children served were Hispanic.
- End of month waiting lists for Early Head Start averaged 84 children and 60 children for Head Start. According to census data, there were 2,222 children under the age of 5 living in poverty in Ottawa County in 2010.
- Average daily attendance rates for the program year 84% for Early Head Start and in Head Start averaged 83%, which were below the required rate of 85% attendance.

Medical and Dental Exams

- 128 of newly enrolled **Head Start** children served at any time during the 2021-2022 program year had a dental exam in the last 12 months.
- 66% of children were up-to-date on a schedule of health services which includes: Physicals, Hearing & Vision Screenings, Growth Assessments, Hemoglobin, Blood Pressure, and Blood Lead Level. This is low due to Covid.

Mental Health and Special Needs

Disabilities and Mental Health

CDS recruits' children with disabilities and maintains a minimum of 10% enrollment for children who have a disability that requires special education services. CDS screens all children for possible delays and works closely with the local school districts on referrals for additional assessments and providing on-site special education services when possible. CDS does not deny placement on the basis of a disability when Head Start is an appropriate placement according to the child's Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP).

- CDS Lakeshore Head Start utilizes the ASQ (Ages and Stages Questionnaire) to help identify children with possible speech or language delays. 43 children were referred for further assessment.
- 14% of funded enrollment were children with special education needs.
- Eighteen children entered the program with an IEP and thirty-three children received an IEP during the program year. Nine children entered with an IFSP, and five children received an IFSP during the program year.
- Twenty children were identified for a mental health consultation with our on-staff mental health consultant who works with teachers and families to support positive behavior and social/emotional growth in children. Seven children were referred to local mental health agencies and or local school districts for further assessment.
- CDS Lakeshore Head Start executed Schoolwide Behavior Interventions and Supports (SWPBIS) with fidelity at all sites this school year. Schoolwide Behavior Interventions and Supports have been proven to both effectively prevent and reduce unwanted behaviors in the classroom and non-classroom settings and to increase important academic and social outcomes.

Parent Engagement

Parent Involvement

Parents are strongly encouraged to be involved in their child's education, as parents are the first and most important teachers of their children. There are many opportunities for parents to participate and be engaged in the programs at CDS. Parents are provided access to Ready Rosie, our online parent curriculum and weekly Home Link activities to work on with their children at home to continue the lessons and themes taking place in the classrooms. Parents are always invited to volunteer in their child's classroom as well as work from home to complete needed projects.

Parents provide valuable input into program operations, policies and procedures by serving on the agency's Policy Council where they review monthly finance statements, enrollment and attendance, and approve all hiring decisions. CDS also hosts two committees that parents are encouraged to participate in: Health Advisory and Education Advisory where they discuss nutrition concerns and components of the curriculum. In addition, parents assist with our annual self-assessment process, attend family nights, fatherhood events, and field trips.



Community Engagement

Community Partnerships

CDS would not be able to provide the necessary services to children and families without the support of our surrounding community. We actively seek and maintain meaningful community partnerships and would like to thank the following:

• Allendale Public Schools	• Grand Haven Public Schools	• Muskegon Public Schools - Head Start
• Allendale Township Library	• Grand Valley State University	• Ottawa Area Intermediate School District
• Bethany Christian Services	• Great Start Collaborative	• Ottawa County Department of Public Health
• Buen Pastor Ministries – Migrant Head Start	• Great Start School Readiness Program	• Ottawa County Dept. of Public Health - Miles of Smiles
• CALL 2-1-1 of Ottawa County	• Head Start of Kent County	• Outdoor Discovery Center
• Center for Women in Transition	• Herman Miller Cares • Herrick District Library	• Pathways
• Child Protective Services	• Holland Christian Schools	• Ready for School
• City on a Hill Ministries	• Holland Hospital Behavioral Health	• SCAN Council
• Community Action Agency of Allegan County	• Holland Public Schools	• Spring Lake District Library
• Community Action Agency of Ottawa County	• Holland Rescue Mission	• Spring Lake Public Schools
• Community Action House	• Hudsonville Public Schools	• United Way – Greater Ottawa County
• Community Mental Health	• InterCare Community Health Network	• West Michigan Pediatric Dentistry
• Coopersville Public Schools	• Jenison Public Schools	• West Ottawa Public Schools
• Coopersville Township Library	• Kids Food Basket	• WIC of Ottawa County
• Early On • DeWitt foundation	• Loutit Public Library	• Zeeland Public Schools
• Good Samaritan Ministries	• Michigan West Coast Chamber of Commerce	